



## Weddings at The Episcopal Church of Saints Andrew and Matthew

1.2020

At The Episcopal Church of Saints Andrew and Matthew (SsAM), we believe marriage is a holy and sacred celebration. It is a joyful proclamation of the love between two committed people and the blessing of Christ on that union. Our congregation joins you in celebrating marriage as a sign of love and a blessing of that union. Weddings at SsAM conform to the traditions of the Episcopal Church and the ceremony in which a marriage, blessing or union takes place, is a service of worship.

If you desire a marriage, union, or blessing of a civil marriage, [please look at our guidelines](#) below and then contact the Rector. Pre-marital counseling is required for all persons. A copy of the Marriage License must be submitted to the office one week before the date of the wedding.

There is a [schedule of fees](#) (page 3) for services such as the costs of building use, clergy, sexton and musicians. For more information, to check for availability, or to request an appointment, please call the Church Office at (302) 656-6628 and ask for Ms. D-L Casson (Parish Administrator).

**We recommend having a conversation with D-L Casson 2-3 MONTHS prior to the wedding to review the Wedding Guidelines and to clarify arrangements. If you have a Wedding Coordinator/planner, this person must also communicate with D-L Casson.**

### Contact information:

The Rev. David T. Andrews, Jr.

Rector

[dandrews@ssam.org](mailto:dandrews@ssam.org)

Diane-Louise (D-L) Casson

Parish Administrator

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David Christopher

Music Director

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719 N. Market Street

Wilmington, DE 19801

302-656-6628

## **CHURCH STAFF**

1. The Rector or his designate officiates at all weddings at SsAM. Other clergy may be invited to participate at the invitation of the Rector.
2. The presence of a Sexton may be required depending on the size of the wedding.
3. A representative of the Altar Guild will prepare items for the liturgy.
4. The Parish Ministries Coordinator attends the rehearsal and the liturgy.

## **COUNSELING**

1. All couples are required to meet with the Rector or designated Priest for premarital pastoral counseling prior to the ceremony. Up to six (or more) hours may be scheduled throughout the period of planning and preparation. The Priest may deem it appropriate to refer a couple for professional counseling.
2. In the case of persons who have been divorced, a formal request must be made to the Bishop of Delaware for permission to remarry.

## **LITURGY (The Wedding Ceremony)**

1. The development and preparation of the liturgy is the responsibility of the Rector and must conform with *the Book of Common Prayer* and/or Guidelines established by the Bishop of Delaware.
2. Weddings at SsAM traditionally include the Eucharist. In cases where it is appropriate, the Eucharist may be omitted with the permission of the Rector.
3. Service leaflets are typically produced through the Church Office

## **MUSIC**

1. SsAM's Director of Music or his designate will serve as organist and music consultant for all weddings at SsAM. It is the responsibility of the couple to contact the Director of Music as soon as the service has been scheduled, to begin arrangements for music.
2. All musical selections must be approved by the Director of Music and determined to be appropriate for a service of worship at SsAM.
3. Additional musicians including vocalists, instrumentalists or one of the church's choirs may be arranged through the Director of Music. All guest musicians must be approved in advance.

## **DECORATIONS**

1. Runners for weddings are allowed, but arrangements must be made with the church office 30 days in advance of the wedding date.
2. Flower petals may not be thrown in the procession.
3. Flowers and decorations are ultimately the responsibility of the Altar Guild. The couple should arrange for flowers with a local florist, however plans must be approved by the Altar Guild through the Church Office representative.
4. Decorating of pews, etc., must be done in consultation with the Church Office representative. No open candles are allowed along the center aisle.
5. We ask that rice, birdseed and the like not be used when the couple leaves the church.

## **PHOTOGRAPHERS**

1. The photographer must contact the Church Office representative at least one week prior to the date of the ceremony to discuss procedures. No flash pictures may be taken during the ceremony.
2. Photographers are asked to respect the view of all members in the congregation and to be inconspicuous.
3. The clergy and the party may pose for pictures either before or after the service.

## **BUILDING USE and FEES for WEDDINGS**

1. The church shall be opened 1 ½ hours before the wedding to accommodate the wedding party.
2. Rooms will be provided for the women in the bridal party to gather as well as for the men.
3. The church will be closed 30 minutes after the service (or reception) has concluded.
4. If you wish to use the auditorium or the Crypt Hall for the reception, arrangements must be made through the Church Office.
5. Once arrangements have been confirmed, the Church Office representative will provide the total of the fees due and the timetable for payments.
6. All checks must be received in the Church Office ONE WEEK prior to the wedding.
7. There is a small parking lot next to SsAM (available weekends only) and larger parking lots on Orange Street behind SsAM. Typically, limousines park in front of the church.

## WEDDINGS: FEES 2020

FEES	NON-MEMBER	MEMBERS
OFFICIATING PRIEST	\$ 250	Donation
DIRECTOR OF MUSIC AND LITURGY*	\$ 350	\$ 250

\* Additional fees may apply for extra rehearsals and meetings \* Fees for additional musicians and choirs should be arranged with the director of music

ARRANGEMENTS	\$ 150	\$ 100
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COORDINATOR (\*\* see below)

SEXTON (\*\*\*) see below)

The following fees should be combined into one payment to SsAM

**BUILDING USE (check payable to SsAM)**

CHURCH	\$ 250	Donation
AUDITORIUM	\$ 200	\$ 150
CRYPT HALL	\$ 150	\$ 100
KITCHEN	\$ 175	\$125

*Please check with the Arrangements Coordinator to see if there are any additional fees for items such as candles.*

*\*\* The Arrangements Coordinator (Parish Administrator in 2020) works with the couple in advance and is available for the rehearsal and the service. In some instances, this person also acts as the Liturgical Assistant/MC during the ceremony.*

*\*\* \*The fee for the Sexton is \$25 per hour calculated to cover the set up for the wedding, opening the church, the ceremony, clean up and if needed, the re-setting of the sanctuary for Sunday service*

Members are individuals who attend regularly and participate in ministries

**Episcopal Church of Saints Andrew and Matthew**  
**Wedding Reservation Form & Contract**  
(Please PRINT and return to D-L Casson – [dlcasson@ssam.org](mailto:dlcasson@ssam.org))

WEDDING DAY/DATE: \_\_\_\_\_ Time: \_\_\_\_\_

**Bride/Partner's Full name:** \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_

City: \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Social Security Number \_\_\_\_\_ Photo ID \_\_\_\_\_

In case of emergency, contact \_\_\_\_\_

**Groom/Partner's Full name:** \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_

City: \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Social Security Number \_\_\_\_\_ Photo ID \_\_\_\_\_

In case of emergency, contact \_\_\_\_\_

Wedding coordinator/consultant: \_\_\_\_\_

E-mail: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Total # if guests expected: \_\_\_\_\_

REHEARSAL day, date and time: \_\_\_\_\_

RECEPTION? \_\_\_ NO \_\_\_ YES

Caterer (if applicable): \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Florist: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Agreed to and accepted:**

\_\_\_\_\_  
Signed By the Bride/partner Date

\_\_\_\_\_  
Signed By the Groom/partner Date

\_\_\_\_\_  
For SsAM Date

## READINGS APPROPRIATE FOR WEDDINGS

*In a wedding in the Episcopal Church there must be at least one reading of scripture. If there is to be Eucharist (Holy Communion) there needs to be at least one reading from the Gospels which will be read by an ordained person. These lessons are only suggestions, and you may want to select other lessons that are meaningful to you. While only one lesson is required, typically there is a reading from the Old Testament, followed by a Psalm, a reading from a New Testament Epistle, and then a Gospel lesson.*

### **Genesis 1:26-28**

*A Reading from the Book of Genesis*

God said, "Let us make humankind in our image, according to our likeness; and let them have dominion over the fish of the sea, and over the birds of the air, and over the cattle, and over all the wild animals of the earth, and over every creeping thing that creeps upon the earth." So God created humankind in his image, in the image of God he created them; male and female he created them. God blessed them, and God said to them, "Be fruitful and multiply, and fill the earth and subdue it; and have dominion over the fish of the sea and over the birds of the air and over every living thing that moves upon the earth."

### **Genesis 2:4-9, 15-24**

*A Reading from the Book of Genesis*

These are the generations of the heavens and the earth when they were created.

In the day that the LORD God made the earth and the heavens, when no plant of the field was yet in the earth and no herb of the field had yet sprung up-- for the LORD God had not caused it to rain upon the earth, and there was no one to till the ground; but a stream would rise from the earth, and water the whole face of the ground-- then the LORD God formed man from the dust of the ground, and breathed into his nostrils the breath of life; and the man became a living being. And the LORD God planted a garden in Eden, in the east; and there he put the man whom he had formed. Out of the ground the LORD God made to grow every tree that is pleasant to the sight and good for food, the tree of life also in the midst of the garden, and the tree of the knowledge of good and evil. The LORD God took the man and put him in the garden of Eden to till it and keep it. And the LORD God commanded the man, "You may freely eat of every tree of the garden; but of the tree of the knowledge of good and evil you shall not eat, for in the day that you eat of it you shall die." Then the LORD God said, "It is not good that the man should be alone; I will make him a helper as his partner." So out of the ground the LORD God formed every animal of the field and every bird of the air, and brought them to the man to see what he would call them; and whatever the man called every living creature, that was its name. The man gave names to all cattle, and to the birds of the air, and to every animal of the field; but for the man there was not found a helper as his partner. So the LORD God caused a deep sleep to fall upon the man, and he slept; then he took one of his ribs and closed up its place

with flesh. And the rib that the LORD God had taken from the man he made into a woman and brought her to the man. Then the man said, "This at last is bone of my bones and flesh of my flesh; this one shall be called Woman, for out of Man this one was taken." Therefore a man leaves his father and his mother and clings to his wife, and they become one flesh.

### **Song of Solomon 2:10-13; 8:6-7**

*A Reading from the Song of Solomon*

My beloved speaks and says to me: "Arise, my love, my fair one, and come away; for now the winter is past, the rain is over and gone. The flowers appear on the earth; the time of singing has come, and the voice of the turtledove is heard in our land. The fig tree puts forth its figs, and the vines are in blossom; they give forth fragrance. Arise, my love, my fair one, and come away.

Set me as a seal upon your heart, as a seal upon your arm; for love is strong as death, passion fierce as the grave. Its flashes are flashes of fire, a raging flame. Many waters cannot quench love, neither can floods drown it. If one offered for love all the wealth of his house, it would be utterly scorned.

### **Tobit 8:5b-8**

*A Reading from the Book of Tobit*

Tobias said: "We praise thee, O God of our fathers, We praise thy name for ever and ever. Let the heavens and all thy creation praise thee for ever. Thou madest Adam, and Eve his wife To be his helper and support; And those two were the parents of the human race. This was thy word: 'It is not good for the man to be alone; Let us make him a helper like him.' I now take this my beloved to wife, not out of lust but in true marriage. Grant that she and I may find mercy and grow old together." They both said "Amen."

### **1 Corinthians 13:1-13**

*A Reading from the First Letter of Paul to the Corinthians*

If I speak in the tongues of mortals and of angels, but do not have love, I am a noisy gong or a clanging cymbal. And if I have prophetic powers, and understand all mysteries and all knowledge, and if I have all faith, so as to remove mountains, but do not have love, I am nothing. If I give away all my possessions, and if I hand over my body so that I may boast, but do not have love, I gain nothing. Love is patient; love is kind; love is not envious or boastful or arrogant or rude. It does not insist on its own way; it is not irritable or resentful; it does not rejoice in wrongdoing, but rejoices in the truth. It bears all things, believes all things, hopes all things, endures all things. Love never ends. But as for prophecies, they will come to an end; as for tongues, they will cease; as for knowledge, it will come to an end. For we know only in part, and we prophesy only in part; but when the complete comes, the partial will come to an end. When I was a child, I spoke like a child, I thought like a child, I reasoned like a child; when I became an adult, I put an end to childish ways. For now we see in a mirror, dimly, but then we

will see face to face. Now I know only in part; then I will know fully, even as I have been fully known. And now faith, hope, and love abide, these three; and the greatest of these is love.

**Ephesians 3:14-19**

*A Reading from Paul's Letter to the Ephesians*

I bow my knees before the Father, from whom every family in heaven and on earth takes its name. I pray that, according to the riches of his glory, he may grant that you may be strengthened in your inner being with power through his Spirit, and that Christ may dwell in your hearts through faith, as you are being rooted and grounded in love. I pray that you may have the power to comprehend, with all the saints, what is the breadth and length and height and depth, and to know the love of Christ that surpasses knowledge, so that you may be filled with all the fullness of God.

**Ephesians 5:1-2, 21-33**

*A Reading from Paul's Letter to the Ephesians*

Be imitators of God, as beloved children, and live in love, as Christ loved us and gave himself up for us, a fragrant offering and sacrifice to God. Be subject to one another out of reverence for Christ. Wives, be subject to your husbands as you are to the Lord. For the husband is the head of the wife just as Christ is the head of the church, the body of which he is the Savior. Just as the church is subject to Christ, so also wives ought to be, in everything, to their husbands. Husbands, love your wives, just as Christ loved the church and gave himself up for her, in order to make her holy by cleansing her with the washing of water by the word, so as to present the church to himself in splendor, without a spot or wrinkle or anything of the kind-- yes, so that she may be holy and without blemish. In the same way, husbands should love their wives as they do their own bodies. He who loves his wife loves himself. For no one ever hates his own body, but he nourishes and tenderly cares for it, just as Christ does for the church, because we are members of his body. "For this reason a man will leave his father and mother and be joined to his wife, and the two will become one flesh." This is a great mystery, and I am applying it to Christ and the church. Each of you, however, should love his wife as himself, and a wife should respect her husband.

**Colossians 3:12-17**

*A Reading from Paul's Letter to the Colossians*

As God's chosen ones, holy and beloved, clothe yourselves with compassion, kindness, humility, meekness, and patience. Bear with one another and, if anyone has a complaint against another, forgive each other; just as the Lord has forgiven you, so you also must forgive. Above all, clothe yourselves with love, which binds everything together in perfect harmony. And let the peace of Christ rule in your hearts, to which indeed you were called in the one body. And be thankful. Let the word of Christ dwell in you richly; teach and admonish one another in all wisdom; and with gratitude in your hearts sing psalms, hymns, and spiritual songs to God. And whatever you do,



in word or deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through him.

### **Psalm 67**

1 May God be merciful to us and bless us, \*  
show us the light of his countenance and come to us.  
2 Let your ways be known upon earth, \*  
your saving health among all nations.  
3 Let the peoples praise you, O God; \*  
let all the peoples praise you.  
4 Let the nations be glad and sing for joy, \*  
for you judge the peoples with equity  
and guide all the nations upon earth.  
5 Let the peoples praise you, O God; \*  
let all the peoples praise you.  
6 The earth has brought forth her increase; \*  
may God, our own God, give us his blessing.  
7 May God give us his blessing, \*  
and may all the ends of the earth stand in awe of him.

### **Psalm 127**

1 Unless the LORD builds the house, \*  
their labor is in vain who build it.  
2 Unless the LORD watches over the city, \*  
in vain the watchman keeps his vigil.  
3 It is in vain that you rise so early and go to bed so late; \*  
vain, too, to eat the bread of toil,  
for he gives to his beloved sleep.  
4 Children are a heritage from the LORD, \*  
and the fruit of the womb is a gift.  
5 Like arrows in the hand of a warrior \*  
are the children of one's youth.  
6 Happy is the man who has his quiver full of them! \*  
he shall not be put to shame  
when he contends with his enemies in the gate.

### **Psalm 128**

1 Happy are they all who fear the LORD, \*  
and who follow in his ways!  
2 You shall eat the fruit of your labor; \*  
happiness and prosperity shall be yours.  
3 Your wife shall be like a fruitful vine within your house, \*  
your children like olive shoots round about your table.  
4 The man who fears the LORD \*

shall thus indeed be blessed.

5 The LORD bless you from Zion, \*  
and may you see the prosperity of Jerusalem all the days of  
your life.

6 May you live to see your children's children; \*  
may peace be upon Israel.

## **Gospel Options**

### **Matthew 5:1-10**

When Jesus saw the crowds, he went up the mountain; and after he sat down, his disciples came to him. Then he began to speak, and taught them, saying:

"Blessed are the poor in spirit, for theirs is the kingdom of heaven.

"Blessed are those who mourn, for they will be comforted.

"Blessed are the meek, for they will inherit the earth.

"Blessed are those who hunger and thirst for righteousness, for they will be filled.

"Blessed are the merciful, for they will receive mercy.

"Blessed are the pure in heart, for they will see God.

"Blessed are the peacemakers, for they will be called children of God.

"Blessed are those who are persecuted for righteousness' sake, for theirs is the kingdom of heaven.

### **Matthew 5:13-16**

Jesus said to the crowd, "You are the salt of the earth; but if salt has lost its taste, how can its saltiness be restored? It is no longer good for anything, but is thrown out and trampled under foot. "You are the light of the world. A city built on a hill cannot be hid. No one after lighting a lamp puts it under the bushel basket, but on the lampstand, and it gives light to all in the house. In the same way, let your light shine before others, so that they may see your good works and give glory to your Father in heaven."

### **Matthew 7:21, 24-29**

Jesus told the crowd, "Not everyone who says to me, 'Lord, Lord,' will enter the kingdom of heaven, but only the one who does the will of my Father in heaven." Everyone then who hears these words of mine and acts on them will be like a wise man who built his house on rock. The rain fell, the floods came, and the winds blew and beat on that house, but it did not fall, because it had been founded on rock. And everyone who hears these words of mine and does not act on them will be like a foolish man who built his house on sand. The rain fell, and the floods came, and the winds blew and beat against that house, and it fell-- and great was its fall!" Now when Jesus had finished saying these things, the crowds were astounded at his teaching, for he taught them as one having authority, and not as their scribes.

**Mark 10:6-9, 13-16**

Jesus said, "From the beginning of creation, 'God made them male and female.' 'For this reason a man shall leave his father and mother and be joined to his wife, and the two shall become one flesh.' So they are no longer two, but one flesh. Therefore what God has joined together, let no one separate." People were bringing little children to him in order that he might touch them; and the disciples spoke sternly to them. But when Jesus saw this, he was indignant and said to them, "Let the little children come to me; do not stop them; for it is to such as these that the kingdom of God belongs. Truly I tell you, whoever does not receive the kingdom of God as a little child will never enter it." And he took them up in his arms, laid his hands on them, and blessed them.

**John 15:9-12**

Jesus said to his disciples, "As the Father has loved me, so I have loved you; abide in my love. If you keep my commandments, you will abide in my love, just as I have kept my Father's commandments and abide in his love. I have said these things to you so that my joy may be in you, and that your joy may be complete. "This is my commandment, that you love one another as I have loved you.

**MUSIC OPTIONS (others may be selected, in consultation with the Director of Music)**

**VOLUNTARIES BEFORE THE SERVICE**

Fugue in G Minor Johann Sebastian Bach  
How Beautiful are the Feet of Them (Messiah) George Freidrick Handel  
Canon in D Major Johannes Pachelbel  
Bridal Chorus (from Lohengrin) Richard Wagner

**AT THE PROCESSION**

Processional in G Major George Friedrick Handel  
Trumpet Voluntary Jeremiah Clarke  
Allegro (from Organ Concerto I) George Friedrick Handel  
Prelude in C Major Johann Sebastian Bach  
Adagio (from Sonata I) Felix Mendelssohn  
Praise, My Soul, the King of Heaven arr. Richard Warner

**Hymns during the service**

376 "Joyful, joyful, we adore thee"  
Jesu, Joy of Man's Desiring Johann Sebastian Bach  
181 (LEVAS II) "Amazing Grace" New Britain  
60 (LEVAS II) "How Great Thou Art" Swedish Folk Melody

**AT THE RECESSIONAL**

Hornpipe (from "Water Music") G. F. Handel  
Rondeau (from "Sinfonies de Fanfares") Jean Joseph Mouret  
Trumpet Tune Henry Purcell  
Toccata (from Symphony No. 5) Charles Marie Widor