



Community Artist Concerts at SsAM

One of the concepts behind the installation of our new pipe organ (the Katherine Esterly Organ) and the new Steinway B piano was to help establish SsAM as a welcoming venue that is cost effective and available to the community. The beautiful acoustics of the sanctuary make the space especially suitable for chamber music and recitals as well as organ, choral and instrumental concerts. So that community artists can take advantage of these facilities, the music committee has established the following policy. The Community Artist Concerts are not part of the regular programming of the Friends of the Katherine Esterly Organ or liturgical offerings of the parish. These concerts are essentially self-produced, however SsAM will assist on a limited basis.

- 1) There is no charge for use of the sanctuary.
- 2) The Community Artists are required to cover the cost of a sexton who helps with set-up, provides security during events and cleans up afterward. The sexton is usually needed for a 3-4 hour window and should be paid in cash immediately following the event at the rate of \$25 per hour. The exact arrangement and total amount will be worked out in advance on a case-by-case basis.
- 3) There is no charge for rehearsals held during office hours. If a rehearsal is held outside of office hours, a staff member or sexton usually needs to be present. When the services of a sexton are required for rehearsals, the same \$25 per hour charge applies. If, instead of a sexton, a member of the staff is present (usually the Director of Music) no additional charge is required.
- 4) The artists are responsible for providing their own publicity materials, although SsAM will be happy to help distribute the material to our congregation, to the surrounding community, and through our website and social media channels.
- 5) The artists is responsible for providing their own printed programs. In some cases, arrangements can be made for the office staff to assist in the creation or duplication of the concert programs, although a small fee may be required.
- 6) If there is to be an admission charge, SsAM recommends that artists charge a suggested donation at the door. Recent programs of this type at SsAM have had a good response with a \$10 or \$20 suggested donations. Often the income from a suggested donation is as much, if not more than a fixed ticket price. This approach also makes it possible to welcome folks who would not be able to attend because the cost is prohibitive. The artists may sell tickets in advance and at the door if they prefer, but it should be handled in a way that does not involve the staff or go through the church office.
- 7) If the artists are in a position to do so, a donation to the church is greatly appreciated.
- 8) The SsAM Music Committee needs to review and officially approve all musical events, performers, content and financial arrangements. This is a very simple process that can be done quickly.
- 9) Please note that our building is fully accessible and the parking lot next to the church is owned by the parish and is available for our events in the evenings and weekends.

The Episcopal Church of Saints Andrew and Matthew

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